

Dear Contractor:

Welcome to Kepuhi Beach Resort.

We are pleased to have you on the property and request that you familiarize yourself with the rules of our Association listed below. We ask that you strictly adhere to all rules. The rules were put in place to protect our property and ensure that any disturbance to guests of the Resort is kept to a minimum during the construction/remodeling phase.

1. No driving over the walkways, sidewalks, or on "greenbelts," etc. This is strictly prohibited as it breaks sprinkler heads and damages the lawn. A vehicle pass may be obtained from the Property Manager (or an approved staff member) for unique circumstances. This pass must be signed by the Property Manager and placed in clear view inside the windshield and will be permitted for no more than one day.
2. Any work that causes noise (drills, hammering, etc.) is to be conducted between 9am and 5pm ONLY.
3. No noise AT ALL on Saturday's, Sunday's and Holiday's.
4. Radios must be kept at a low volume and only operated within the interior of the unit, so as not to disturb any other owners or guests. If there is a complaint, the use of the radio must be discontinued.
5. Temporary storage of construction materials on the lanais may not exceed 30 days.
6. Thorough clean up is required at the end of each day.
7. Crush ALL cardboard before placing in the dumpster. This is to be only small boxes that have been broken down. ALL other constructional refuse is to be driven to the landfill near town (Kaunakakai).
8. Under no circumstances are you to solicit the services of our working crew/staff during posted working hours.
9. The Board has approved the following sanctions:

1 <sup>st</sup> offense	\$ 250
2 <sup>nd</sup> offense	\$ 500
10. Should you violate the house by-laws, we will disclose the history of your infractions to any prospective Homeowner that requires your services. Subsequent violations made by you will result in a fine of \$250 for the 1st offense with escalations as previously stated. There will be NO LETTER of warning should you take on a job with a new Homeowner as you have already been issued a warning or been served a fine from a previous job. You have been made well aware of these rules..

Thank you in advance for your compliance,

The AOA/Kepuhi Beach Resort Board